The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Dhanalakshmi Srinivasan College of Arts and Scinece for Women

1.2 Address Line 1

> Thuraiyur Road,

Address Line 2

>

City/Town

> Perambalur

State

> Tamil Nadu

Pin Code

> 621212

Institution e-mail address

> dscollege.dscasw@gmail.com

Contact Nos.

> 04328 220454

Name of the Head of the Institution:

> Dr. Aruna Dinakaran

Tel. No. with STD Code:

> 04328 220454

Mobile:

> 96557 25021, 98420 92813

Name of the IQAC Co-ordinator:

Ms G.ARCHANA

Mobile:

99436 46905

IQAC e-mail address:

dscas.iqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNCOGN 14917

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/63/RAR/23 DATED: 23.02.2013 to 25.02.2013

1.5 Website address:

www.dscollege.ac.in

Web-link of the AQAR:

http://www.dscollege.ac.in/iso_iqac_rep.php

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.40	2007	5
2	2nd Cycle	A	3.44	2013	5
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

14/11/1996

1.8 **AQAR for the year** *(for example 2010-11)*

2013 - 2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR 2012-13 Submitted to NAAC on 19.09.2013   (DD/MM/YYYY)
  ii. AQAR_____ _____   (DD/MM/YYYY)
 iii. AQAR_____ _____   (DD/MM/YYYY)
 iv. AQAR_____ _____   (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ✓

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ☐   No ✓

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ✓   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ✓

                       Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ✓   UGC 12B ✓

            Grant-in-aid + Self Financing ☐   Totally Self-financing ✓

1.11 Type of Faculty/Programme

Arts ✓   Science ✓   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓
Others (Specify)

.

1.12 Name of the Affiliating University (*for the Colleges*) | Bharathidasan University, Tiruchirapalli |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   Under Processing

University with Potential for Excellence	Nil	UGC-CPE	Nil
DST Star Scheme	Nil	UGC-CE	Nil
UGC-Special Assistance Programme	Nil	DST-FIST	Nil
UGC-Innovative PG programmes	Nil	Any other (*Specify*)	
UGC-COP Programmes	Nil		

2. IQAC Composition and Activities

2.1 No. of Teachers   5

2.2 No. of Administrative/Technical staff   3

2.3 No. of students   5

2.4 No. of Management representatives   3

2.5 No. of Alumni   2

2. 6 No. of any other stakeholder and

    Community representatives   2

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   2

2.9 Total No. of members   22

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No. | 9 | Faculty | 3 |

       Non-Teaching Staff Students | 3 | Alumni | 2 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

       If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos. | 4 | International [ ]   National [ ]   State | 1 | Institution Level | 3 |

   (ii) Themes | Quality Sustenance, Choice Based Credit System, Quality Initiatives in Higher Education |

2.14 Significant Activities and contributions made by IQAC

During Admission to UG and PG programmes, the economical and social status of the students are taken into consideration and preference is given to deprived section.

Curriculum of all courses is revised by the University taking into account the faster developments in all fields and maintenance of high academic standards for global competence.

Faculty members develop their interest in research and update their knowledge by participating and presenting papers in seminars, workshops, conferences etc and by publishing the articles in journals and magazines.

Extension activities of various departments enable the students to understand the linkages between education and the socio economic and cultural development.

Placement cell offers training programmes, Seminars, aptitude tests and camps drives to promote self potential and confidence in students and thereby attain better placements.

Part V activities such as NCC, NSS, EXNORA, ROTRACT, WOMENS CELL, RRC, CONSUMER CLUB and physical education aim to groom and motivate students to be good citizens and develop a sense of commitment towards the Nation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhance w   `ment and the outcome achieved by the end of the year.

Plan of Action	Achievements
To initiate B. Com CA Programme	The Programme has been Started Successfully
To organize Bridge Course, Orientation programme and Remedial coaching classes for students	The Bridge Course and Orientation programme had been organized for I year Under Graduate students from 07.07.14 -09.07.14 and 01.07.14 - 14.07.14 respectively. Remedial coaching classes were also provided to the whenever necessary
To organize at least 5 National /Regional Seminars/ Workshops/ Conferences	4 Seminars, 1 Symposium,3 Conferences, 1 Workshop had been organized at National level
To organize field studies, excursions, project work, surveys, educational visits etc	All departments are encouraged and visited various reputed Institutes as a part of their curricular module
To undertake minor and major research projects through funding agency	Life Science departments have undertaken actively. Social Science are under process.
To motivate staff members to undertake research work and to participate / present papers in National and International Conferences	Almost all the staff members were actively participated and presented papers in National and International Conferences
To organize Stall day for supporting through financial assistance to the social welfare groups	The Stall day had been organized and profit had been disbursed to the social welfare groups.
To organize at least 2 Guest lectures and 2 Personality Development programme for students	Every department organized 2 Guest lectures and 2 Personality Development Programme and HRDC organized 2 Personality Development Programme for students

✓ *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

  Management ✓   Syndicate ☐   Any other body ☐

  Provide the details of the action taken

> - AQAR placed in the IQAC; after active discussions, incorporated valid suggestions.
> - IQAC have approved the final report and gave sanction to forward the AQAR to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	14	-	14	-
UG	14	1	14	16
PG Diploma	2	-	2	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	-	2	-
Others	7	-	7	-
Total	39	1	39	16

Interdisciplinary	58			
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	47
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [✓]   Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [NIL]   Manual [✓]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University. However, the following innovations made by the affiliating University were followed by the College.

➢ Conduct of Elective courses

➢ General Interest courses on Environmental studies, History of Science

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Com (CA) is initiated at UG level.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
159	117	9	0	33

2.2 No. of permanent faculty with Ph.D. 21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
37	Nil	Nil	Nil	Nil	Nil	6	Nil	43	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty   14   6   Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	22	13
Presented papers	15	9	7
Resource Persons	Nil	Nil	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Problem solving and analytic methods are teaching methods unique to the department of mathematics.
- Charts and models are frequently used in all departments.
- Teaching theory is assisted by demonstration in all other departments.
- Students are directed to refer internet and collect materials relevant to the subject matter.
- Live teaching of computer based papers like MS office and Tally using LCD.
- Industrial visit to expose the students to corporate set up.
- For case analysis, Group Discussion and interactive methodology is followed.
- Students are asked to write assignments in all subjects.
- Students are asked to prepare for seminar apart from curriculum.

2.7 Total No. of actual teaching days
      during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

Nil		

2.10 Average percentage of attendance of students

92.5%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
U.G	2304	53	9	21	-	83
P.G	693	63.4	2.4	34	-	99.8
M.Phil	21	80	18	-	-	98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

For all subjects there is student's assessment of teachers. The assessment reports are evaluated using specially programmed using specially programmed software. Those teachers who fail to impress the student that is, those who get less than 80% in the evaluation are counseled by the HoD and Principal. In cases where the Head itself has not got the required percentage, she is counseled by the principal.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	2
UGC – Faculty Improvement Programme	Nil
HRD programmes	126
Orientation programmes	2
Faculty exchange programme	Nil
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	12
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	Nil	2	Nil
Technical Staff	15	Nil	2	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Management provides duty leave to complete Ph.D (deputation of 3 faculty for FDP) and Registration fee to attend the Conferences, Seminars, Orientation Courses and Refreshers Courses.
- Management provides the financial assistance to publish research papers and financial incentives to the best research work.
- Research Committee exits.
- Research culture needs to be strengthened further.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1	3	3
Outlay in Rs. Lakhs	18,47,000	15,39,000	33,86,000	90,60,600

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	1	4	3
Outlay in Rs. Lakhs	3,60,500	1,75,000	5,71,500	2,36,000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	3	1	6
e-Journals	-	-	1
Conference proceedings	--	-	2

3.5 Details on Impact factor of publications:

Range [-]   Average [6.232]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	DBT	90,00,000	90,00,000
	3	DBT	9,47,000	9,47,000
	3	DBT	15,39,000	15,39,000
Minor Projects	1	Ministry of Food Processing	1,00,000	1,00,000
	1	DBT	1,85,000	1,85,000
	1	NABARD	75,000	75,000
	1	UGC	1,75,000	1,66,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 2 | Chapters in Edited Books | 3 |

ii) Without ISBN No. | 1 |

3.8 No. of University Departments receiving funds from

UGC-SAP | Nil | CAS | Nil | DST-FIST | Nil |

DPE | Nil | DBT Scheme/funds | Nil |

3.9 For colleges   Autonomy | Nil | CPE | Nil | DBT Star Scheme | Nil |

INSPIRE | Nil | CE | Nil | Any Other (specify) | Nil |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	4	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International 1   National [ ]   Any other 2

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs :

From funding agency 6, 43,000   From Management of University/College 20, 00,000

Total   26,43,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialized	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	Nil	3	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
   who are Ph. D. Guides   4
   and students registered under them   2

3.19 No. of Ph.D. awarded by faculty from the Institution   1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [Nil]   SRF [Nil]   Project Fellows [Nil]   Any other [Nil]

3.21 No. of students Participated in NSS events:

University level [1]   State level [0]

National level [0]   International level [0]

3.22 No. of students participated in NCC events:

University level [0]   State level [1]

National level [0]   International level [0]

3.23 No. of Awards won in NSS:

University level [0]   State level [0]

National level [0]   International level [0]

3.24 No. of Awards won in NCC:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.25 No. of Extension activities organized

University forum [Nil]   College forum [41]

NCC [2]   NSS [3]   Any other [7]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Life Science Departments organized extension activities like Herbs and Medicine an Economical Exploration, Hate Junk foods, Awareness of Medicinal Plants among School Students, Role of Biofertilizers in Vegetable crops, Mensural Hygine, to the various sector s of people in and around Perambalur.

- The Physical Science Departments organized extension activities like future studies, Importance of TNPSC Exams, and various tips for scoring higher marks in Board examinations.

- The language Departments organized various extension activities for school students in enhancing their language and Communication skills and also gave motivational programmes for the improvement of Life skills among school students.

- The Computer Science and Computer Applications departments organized various extension activities to the student's community about software installation and created awareness in Windows movie maker.

- The Department of commerce and Business administration arranged programmes for the student enhancement like Banking operations, role of a student in social responsibility etc.

- The Part V members of the college conducted various Tree Plantation programme and Environment cleaning camps in and around Perambalur District.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	-	-	25 acres
Class rooms	83	-	-	83
Laboratories	10	-	-	10
Seminar Halls	2	1	Mngt.,	3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	-	-	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	-	-	Nil
Others	-	-	-	-

4.2 Computerization of administration and library

> ➢ The Admission process of the College is computerized
>
> ➢ The final examination and preparation of certificates are done by the University and the College issues them to the students
>
> ➢ Students pay the College and Hostel fees through IOB branch, Perambalur at our College premises
>
> ➢ All routine Circulars, CIA marks, result and issue of progress report by the Department is computerized.
>
> ➢ Library materials and services are automated with commercial software i.e. NIRMALS
>
> ➢ In Library for all the materials they have given bar coded facilities for effective usage
>
> ➢ Easy accessibility of materials through Web-OPAC
>
> ➢ In library the internet facility given to the users for accessing e-Journals and e-materials.
>
> ➢ Id card is scanned.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	41,242	1,11,11,585	260	149000	41502	11260585
Reference Books	19329	2580220	100	60000	19429	2599649
e-Books	Nil					
Journals	342				342	
e-Journals	10,000 above					
Digital Database	5				5	
CD & Video	2390				2390	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	400	5	396	5	5	1	14	
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	400	5	396	5	5	1	14	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer training is provided to all interested students through D.C.A course

> Computer oriented papers are introduced as compulsory skill based elective papers for all the first year students in different streams

> All the faculty members use LCD and OHP in their teaching methodology

> The students presentations, subject wise and field work presentations are done using LCD and OHP

> The faculty extensive use internet in their academic work and students are given specific assignments for the same.

> To deliver higher education effectively to students, appropriate incorporations in curriculum on technological advancements are done.

> Almost all the departments have introduced papers based on computer languages and packages

> The Computer lab, Bioinformatics lab and Net Park (students and staff) provide computer and internet access to staff and students.

> Regular programmes on MS Office and MS Excel are conducted by the faculty members of Computer Science Department to teaching and Non-teaching Staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT

> 1.5

ii) Campus Infrastructure and facilities

> 2.0

iii) Equipments

> 4.0

iv) Others

> 34

Total :

> 41.5 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ Internal Quality Assurance Cell (IQAC) to consolidate student feedback on teachers.

- ✓ Financial assistance extended to economically weaker students and personal counseling given by Counsellors and Teachers minimize the dropout rate in the college.
- ✓ Add-on courses for development of soft skills were offered.
- ✓ Mock Interviews were conducted at the departmental level.
- ✓ The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year.
- ✓ The IQAC Co-ordinator explains the salient aspects of the Choice Based Credit System. The Director of STAND and the Co-ordinators of extension service organizations explain the benefits of performing extension activities. The Heads of Department explain the course material and question pattern.

5.2 Efforts made by the institution for tracking the progression

For all subjects there is students assessment of teachers. The assessment reports are evaluated using specially programmed software. Those teachers who get less than 80 percentage in the evaluation are counselled by the HOD and The Principal. In cases where the Head itself has not got the required percentage, she is counselled by Principal.

The written suggestions regarding improvements in Library services are rectified from the student through the suggestion box and these considered for necessary action.

PTA meet and alumnae meet conducted by the college get feedback from parents and Alumnae. The problems and demands are rectified through steps.

The results of the stakeholder survey are analyzed and communicated with in the organization and to the stakeholder group either as part of organizations social accounts or in some other way. If the analysis results in a need for development actions, these actions are planned with persons responsible and implementation schedule.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2304	714	-	-

(b) No. of students outside the state

25

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
111	399	4	2626	2	3142	101	426	5	2483	3	3018

Demand ratio   Dropout   1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> To develop life skills, as a part of career training programme, Department of Mathematics offers Maths for competitive examinations and Department of Tamil conduct coaching classes for NET and SLET Examinations.

No. of students beneficiaries

| 300 |

5.5 No. of students qualified in these examinations

| NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |
| IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | 5 |

5.6 Details of student counseling and career guidance

> The counseling system aims at rendering confidential counseling and guidance regarding academic and non academic activities once in every month the counselor and the students meet and discussed various issues personal and common related to their education and like in general.
>
> The Human Resource Development Centre takes care of career guidance of students. It organizes seminar and workshops where prominent personalities relating to career guidance are invited and students are trained. Information's regarding recruitment in different MNC's, Corporate, government Institutions etc are notified in the Human Resource Development Centre Notice Board. Students interested in pursuing Higher education in reputed Indian Universities and abroad are also gives detailed information and guidance.

No. of students benefitted

| 3018 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	884	351	50

5.8 Details of gender sensitization programmes

Our curriculum provides Gender sensitization programme related course i.e. Gender studies for all the final year Undergraduate students to create awareness among students about equality in Gender. Women cell function effectively.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   93   National level   Nil   International level   Nil

No. of students participated in cultural events

State/ University level   43   National level   1   International level   Nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   5   National level   Nil   International level   Nil

Cultural: State/ University level   2   National level   1   International level   Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	34	Rs 1,38,000
Financial support from government	295	Rs 13,77,730
Financial support from other sources	1	3000
Number of students who received International/ National recognitions	-	-

5.11   Student organized / initiatives

Fairs   : State/ University level [2]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students   [41]

5.13 Major grievances of students (if any) redressed: __Yes._____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> ✓ The College endeavors to Create and disseminate knowledge as "Knowledge is Power".
>
> ✓ The mission of the college is to impart a liberal, modern, sound and quality education to women students at an affordable cost especially to women from the poorest and rural strata of the society in frontier areas such as Biotechnology, Bioinformatics, Computer Science, Computer Applications, Information technology etc.

6.2 Does the Institution has a Management Information System

> Yes, An Management Information System is been implemented. The College has installed the hardware and networked its academic and administrative units. Customized software has been acquired and the staffs are trained in its use. The creation of Databases for academic and administrative units is in progress.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The College is affiliated to Bharathidasan University and hence we follow the curriculum of the affiliating University. However, The following innovations made by the affiliating University have been followed by the College:
>
> • Conduct of Elective courses
>
> • General Interest courses on History of Science, Environmental Studies

6.3.2 Teaching and Learning

Innovative methods like introduction of ICT are introduced for teaching learning process.

6.3.3 Examination and Evaluation

- Being an Affiliated College under Bharathidasan University, Tiruchirapalli, We follow the University rules and norms. The following Examination reforms implemented by the Affiliating University are followed by the College.

- Single valuation for UG and PG

- Revaluation for M. Phil Programmes

- Retotalling and transparency for UG and PG programmes

- URE (University Rank Exam) for both UG and PG programmes

- Internal Assessment tests were conducted as part of Continuous internal Assessment, which has 25 percent of the final marks

6.3.4 Research and Development

- The College provides facilities for the research activities for both staff and students

- Staff members are guiding Ph. D and M. Phil Projects.

- College has established a Research cell to facilitate research and runs a research Journal ENIGMA with ISSN number

- College has obtained major research projects funded by Government agencies like NABARD, DBT New Delhi, Ministry of Food processing new Delhi, DST New Delhi, UGC.

LIBRARY:

- ✓ The Library is equipped with sufficient quantity of Books

- ✓ Separate Library is available for MBA and MCA with carpet area of 1500 sq.ft

- ✓ The library has pleasant reading atmosphere with 296 seating capacity and is fully air conditioned

- ✓ The Institution is a member of DELNET, Delhi as well as it is a member of British Council Library division, Chennai

- ✓ Library materials and services are automated with Commercial software called NIRMALS

- ✓ All the books and Non book materials are bar-coded for effective use.

- ✓ Easy accessibility of materials has been given to the users through Web OPAC

- ✓ Internet facility is given to the users of the Library for accessing e Journals and e materials subscribed by the Institution.

- ✓ In addition, the INFLIBNET facility through the UGC-INFONET programme facilitated by the Bharathidasan university s also available to all the students and staff members.

ICT:

- ✓ The College uses ICT tools for teaching and learning

- ✓ Lecturers are given training in the use of basic ICT tools.

PHYSICAL INFRASTRUCTURE:

- ✓ The College is set in a quiet rural location with excellent Infrastructure for implementing progressive ideas

- ✓ The Institution has grown in all splendor and spread over a lush green landscape of 25 acres

- ✓ Four Academic blocks with adequate Infra structure to cater both the Curricular and Co-curricular activities of the students

- ✓ The Physical facilities with well equipped library, equipments and Instrumentations used in labs and accommodation (Hostel) facilities for students and staffs.

6.3.6 Human Resource Management

The College has a good record for the Human resource Management Cell for the placement of Students. The students have been placed in reputed companies like WIPRO technologies, Mahindra Sathyam, Cogent Info tech, CTS, HCL Technologies, B –Serve, Allsec technologies, i-Gate Global solutions, Sutherland Global Services, Yogam BPO Services, Maveric Systems, CSS corp., Scientific Publishing Services, AKT Academy, TCS, etc., every year.

6.3.7 Faculty and Staff recruitment

The College conducts its requirement of staffs and faculty according to the guidelines provided by the UGC and directives of the Directorate of Higher Education to the Bharathidasan University.

6.3.8 Industry Interaction / Collaboration

The College has MOU with Canadian International College (CIC), CAIRO, Egypt for period of 3 years and has collaboration with Dynamic solutions, Trichy, Lamps Institute of Language learning, Ariyalur for the Industry Training and Corporate Training.

6.3.9 Admission of Students

Students for the various programmes are selected for admission as per the basic requirements noted against them.

- ➢ UG programmes - pass in plus 2 examination

- ➢ PG or PG Diploma programmes - pass in UG in respective subjects

- ➢ M.Phil - minimum 50% of marks in PG in respective subjects

For professional programmes like MBA and MCA

Programmes like MBA and MCA admissions are made on the basis of passing entrance test like TANCET/CET to AICTE approved programmes.

For vocational programmes

Vocational programmes like certificate, Diploma and IGNOU programmes admission are based on minimum eligibility criteria.

6.4 Welfare schemes for

Teaching Non teaching	Faculty Development Programme, College Canteen, Fitness Center, Swimming Pool Yoga.
Students	Scholarships, Remedial coaching, Counseling, Drinking water, Toilets, Sports facilities, Health Check-up Camps, College Canteen, Study tours and Excursion, NSS, Scout and Guide, etc.

6.5 Total corpus fund generated

> Nil

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	Management
Administrative	Yes	ISO	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✔

For PG Programmes   Yes ☐   No ✔

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Yes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes

6.11 Activities and support from the Alumni Association

Every year Alumni Association organized for the old students. A meeting of the Alumnae was conducted for the old students and in the meeting feedbacks was collected from the alumnae and they were entertained with activities which was nostalgic to them. They give moral, financial and participatory support in the academic activities of the college. Alumnae donated their books to the departments and the released the newsletter.

6.12 Activities and support from the Parent – Teacher Association

Parent teachers meeting conducted on a regular basis in order to provide feedback to the parents about the performance of their wards. Parents are invited for discussion or counseling in order to find solution for problems faced by individual

6.13 Development programmes for support staff

The college has a faculty development cell which functions with the following terms of reference:

- Plan and execute programs that address instructional, professional, career and personal development of faculty members.

- Organize new skill development opportunities and also where the scope exists for respecialization.

- Human resource development center of our college has organized Faculty Development Programmes.

- The management takes care of registration fees and travel expenses of staff members who participate and present papers in international and national conferences and workshops. In addition, cash awards were given to those who published books and research papers.

- The management permitted staff to attend seminars, conferences, workshops, etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- To cater to the needs of the downtrodden by providing government and management scholarships.

- To provide more financial assistance to the needy and deserving students.

- To provide extra net lab hours beyond college timing to the students and staff members.

- To encourage more participation of students in sports, cultural and other co-curricular activities.

- Cash award is given to all rank holders and academic toppers on the college day.

- To give special training for students to participate in competitive examinations and interviews.

- To provide free medical treatment for staffs and students.

- To support staff to take up major and minor research projects.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Organized stall day by Self Help Groups. The self Help Groups members are benefited under the supervision of District collector.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly
- At the very beginning of the session an academic calendar is provided by the affiliated university that includes exam dates, dates of college week, freshmen social, dates of holidays, dates of admissions and forms fill up, etc. is brought to the notice of the teachers and students. The class routines are also served.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- A total of 25 programmes have been newly introduced in the post accreditation period.
- Formal linkage with nearby institution for teaching and learning.
- Students have been given options to earn concurrent degrees.
- CBCS pattern.
- Job oriented courses like Functional English, Tally.
- Feedback from alumnae for strengthening the curricula.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The College pays full attention to Climate Change and Environmental issues. Environmental studies have been mandatorily included into the curriculum. NSS volunteers help in creating environmental awareness through regular cleaning and plantation within the college campus and outside college campus. Waste Reuse, Recycling Green Audit, Plastic Free Campus, Waste Separation, etc.

7.5 Whether environmental audit was conducted?   Yes ✓ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC conducted academic audit which served three important purposes:

(i) To facilitate SWOT analysis at the Departmental level,

(ii) To help the Departments document quality enhancement activities regularly,and

(iii) To implement quality related measures in the forthcoming years

8. **Plans of institution for next year**

- ➢ To implement more M. Phil Programmes and at least 1 Ph. D Programme

- ➢ To organize Seminars/ Conferences by seeking fund from various agencies

- ➢ To motivate staff members to undertake research work and to participate/ present papers in National and International Conferences.

- ➢ To organize field studies, excursions, project work, surveys, educational visits, etc.

- ➢ To organize at least two guest lecture for students by each department.

- ➢ To prepare students for Job opportunities by imparting training for Interviews, Group Discussions etc.

- ➢ To arrange training programme for Laboratory non teaching faculty members

- ➢ To upgrade computer hardware

- ➢ To arrange Book exhibitions

- ➢ To conduct Career Development Programme and/ Personality Development programme for students

- ➢ To strengthen Part V activities

- ➢ To impart training in Yoga to students and other members of the Society

- ➢ To encourage students to participate in Inter Collegiate Tournament

- ➢ To organize awareness programmes for library users

Name ____G.ARCHANA _____   Name ___Dr. ARUNA DINAKARAN____

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____