

**DHANALAKSHMI SRINIVASAN
COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS)**

Affiliated to Bharathidasan University, Tiruchirappalli
(Nationally Re-Accredited with 'A' Grade by NAAC)
Perambalur – 621212



Date: 01.06.2022

Dear Sir/Madam,

Sub: Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous)-
Strategic

Planning and Execution Committee Meeting – Invitation – Reg.

Greetings from Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous)!!!

We would like to inform you that a Planning and Execution Committee Meeting has been scheduled for 03/06/2022. Your presence at the meeting would be greatly appreciated, and we would value your input and suggestions towards the advancement of our goals.

Thanking you,

Yours Sincerely,

(Prof. Umadevi Pongiya)

Principal

**PRINCIPAL
DHANALAKSHMI SRINIVASAN COLLEGE
OF ARTS AND SCIENCE FOR WOMEN
(AUTONOMOUS),
PERAMBALUR - 621 212.**

2022-2023

COPY TO:

S.NO	NAME	DESIGNATION
1	Dr.P.Uma Devi Pongiya	Principal Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
2	Dr.P.Gajalakshmi	Vice Principal Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
3	Dr.N.Deepalakshmi	Dean -Academics Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
4	Ms.R.Jothi	Dean -Admin Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
5	Dr. V.V.Achana	Dean -Research Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
6	Ms.Rebaccal	Dean -Student Affairs Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
7	Ms.S.Ranichandra	IQAC Coordinator Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
8	Dr. S. Sangeetha	Controller of Examination Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
9	Dr.K.Menaka	Head,Department of Tamil Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.

10	Dr.D.Sundaramoorthy	Head,Department of English Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
11	Dr.Vijayalakshmi	Head,Department of Mathematics Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
12	Dr.K.Sowmiya	Head,Department of Physics Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
13	Dr.Vanitha	Head,Department of Chemistry Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
14	Dr.T.Sheela	Head,Department of Biotechnology Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
15	Dr.C.Surya	Head,Department of Biochemistry Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
16	Dr.P.Gajalakshmi	Head,Department of Microbiology Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
17	Dr.P.Manikandan	Head,Department of Computer Science Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
18	Ms.S.Gowri	Head,Department of Computer Applications Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
19	Dr.N.Deepalakshmi	Head,Department of Commerce and Commerce (CA) Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
20	Dr.M.Chandrasekaran	Head,Department of Business Administration Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
24	Ms.V.Geetha	Librarian Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.

25	Dr.K.Akila	Physical Director Dhanalakshmi Srinivasan College of Arts and Science for Women (Autonomous), Perambalur.
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**PLAN OF ACTION ON QUALITY ENHANCEMENT FOR THE ACADEMIC YEAR
2022-23**

MINUTES OF MEETING

The Strategic Planning and Execution Committee meeting was convened on 03.06.2022 at 10.A.M in Internal Quality Assurance Cell (IQAC) and the following members were present.

1. Principal
2. Vice principal
3. Dean Academics
4. Dean Admin
5. Dean Research
6. Dean Student Affairs
7. IQAC Coordinator
8. Controller of examination
9. All the Heads of the departments

The meeting centered around the following factors:

- ❖ General requirement
- ❖ Institutional Infrastructure
- ❖ Academic Innovations
- ❖ Teachers' participation in teaching learning evaluation, research and consultancy

GENERAL

- Budget for the Academic Year 2022-23
- Appointment of New Staff
- Excellent faculty retention
- Initiating Academic activities through department Association
- Revision of examination fee
- Comprehensive process of Staff feedback

INSTITUTIONAL INFRASTRUCTURE

- To mobilize wi-fi connection
- To establish Central Instrumentation Lab
- To conduct Green Audit, Energy Audit and Environment Audit.
- To conduct Internal Audit in the campus
- To enhance sustainable, energy-efficient and eco-sensitive infrastructure and facility
- To rejuvenate Divyanjan friendly and sports infrastructure
- To enhance quality of life in hostel

ACADEMIC INNOVATIONS

- To emphasize skills through Experiential Learning to enhance employability
- Revision of curriculum for Post graduate programmes
- To improve learning opportunities for slow learners by providing counseling and care for students through mentor system.
- To submit Questions Bank to Controller of Examination in the prescribed format
- To initiate Student – staff exchange Programme.
- To discuss the details of Guest Lectures and Faculty Development Programmes

TEACHERS PARTICIPATION IN TEACHING-LEARNING, EVALUATION, RESEARCH, CONSULTANCY

- To grant seed money to start-up research and to Motivate novel research for all domain
- To increase the number of publications in Scopus/ web of science indexed Journals
- Textbook / Research Paper Publications and Paper Presentation
- To encourage the students and faculties to get patents for the novel invention and discoveries
- To encourage staff members to apply for major research grants and inter disciplinary projects.
- Contribution of staff members in Academic, Research and development
- Hands on exposures
- International / National Conferences / Guest Lecturers and Extension Activities/ International National Seminars and Workshops
- Discussion on details of awards and recognitions received by students and faculty members.
- To discuss the details of patents and copyrights
- To discuss the details of students' scholarships
- Formation of Research Advisory Committee
- Initiation for the guidelines of Chairman and Chief Examiner of Valuation Board

- To discuss the details of sports achievements and participations
- To discuss regarding the syllabi and regulations for all Undergraduate and Postgraduate programmes
- Video Lectures and Tutorials to the Students
- Constitution of Board of Studies
- Constitution of NAAC committee

PLACEMENT AND EXTENSION

- To keep students informed about the latest trends and job prospects
- To offer periodic training in the areas of communication skills, aptitude and logical reasoning
- To motivate at least 5% of students become Entrepreneurs after their graduation.
- To motivate the students to pursue higher studies rather than getting married.
- To organize extension activity through NSS, YRC, NCC, RRC, EXNORA, ROTARACT, WOMEN CELL etc..

PLAN OF ACTION CHALKED OUT BY THE IQAC AND OUTCOME ACHIEVED BY THE END OF THE ACADEMIC YEAR 2022-2023

Plan of Action	Achievements/Outcomes
GENERAL	
Budget for the Academic Year 2022-23	Budget plan for the academic year 2022-2023 was effectively established
Appointment of New Staff	Recruitment of meritorious faculty with preference given to candidates with PhD
Excellent Faculty retention	A career path will be aligned based on assessments of performance: teaching, research, student mentoring, sponsored research, collaboration with industry, involvement with the society, Institute service and national-level activities.
Initiating Academic activities through department Association	Academic events like organizing seminars, conference, guest lectures, workshops and symposia etc., were conducted through the department associations
Revision of examination fee	Examination fee for the academic year was revised
Comprehensive process of Staff feedback	Effective staff feedback assessment was conducted
INSTITUTIONAL INFRASTRUCTURE	
To mobilize wi-fi connection	Enhancement of internet connection bandwidth and Wi-fi to support the 4G and future communication technologies.

To establish Central Instrumentation Lab	Construction of a Central Instrumentation Lab for Research acceleration.
To conduct Green Audit, Energy Audit and Environment Audit.	Audit on ecological aspects like Green Audit, Energy Audit and Environment Audit were performed
To conduct internal audit in the campus	Internal audit conducted for the betterment of institutions, including electricity usage, stock checking, laboratory and library usage.
To enhance sustainable, energy-efficient and eco-sensitive infrastructure and facility	Plans to augment the waste water treatment and energy conservation measures with energy efficient devices
To rejuvenate Divyangjan friendly and sports infrastructure	Lift, ramps, more Divyangjan-friendly infrastructure and enhanced sports infrastructure to be installed
To enhance quality of life in hostel	Maintenance and enhancement of Hostel infrastructure
ACADEMIC INNOVATIONS	
To emphasize skills through Experiential Learning to enhance employability	Curriculum developed focusing on employability skills.
Revision of curriculum for Post graduate programmes	To validate the curriculum and syllabus with National and International Standards in the BOS regularly.
To improve learning opportunities for slow learners by providing peer reviews, mentors and other learning possibilities	Mentorship Systems was followed and slow learners are provided with Remedial classes. Regular counseling is done by the mentors
To submit Questions Bank to Controller of Examination in the prescribed format	It has been followed on regular basis
To initiate Student – staff exchange programme.	Student and Staff Exchange programme initiated
To discuss the details of Guest Lectures and Faculty Development Programmes	Details of Guest Lectures and Faculty Development Programmes were discussed and recorded
TEACHERS PARTICIPATION IN TEACHING-LEARNING, EVALUATION, RESEARCH, CONSULTANCY	

To grant seed money to start-up research and to Motivate novel research for all domain	Seed Money funding is provided by college for encourage Research.
To increase the number of publications in Scopus/ web of science indexed Journals.	There is a study increased in publications.
To encourage the students and faculties to get patents for the novel invention and discoveries	Patents have been filed and published.
To encourage staff members to apply for major research grants and inter disciplinary projects.	Strategic partnerships have been established with academic, research and industrial organizations to facilitate interdisciplinary research
Contribution of staff members in Academic, Research and development	Staff members have made contribution to the elements pertaining to Academic, Research & development proposals and were put into action.
Hands on exposures	To improve the quality of teaching and learning, hands on exposure to experimental work are done to stimulate original thinking
International / National Conferences / Guest Lecturers and Extension Activities/ International National Seminars and Workshops	International and national conferences, guest lectures, extension activities, seminars and workshops will be organized
Discussion on details of awards and recognitions received by students and faculty members.	Details of awards and recognitions received by students and faculty members are discussed and documented.
To discuss the details of patents and copyrights	Copyrights and patents were discussed and details were documented
To discuss the details of students' scholarships	Scholarships details of students were discussed and documented
Formation of Research Advisory Committee	Research Advisory Committee has been established

Initiation for the guidelines of Chairman and Chief Examiner of Valuation Board	The guidelines of Chairman and Chief Examiner of Valuation Board has been formulated
To discuss the details of sports achievements and participations	The details of sports achievement and the participation in various tournaments were discussed and recorded
To discuss regarding the syllabi and regulations for all Undergraduate and Postgraduate programmes	The Chairman authorized the syllabi/regulations for all UG and PG programs, empowering the Heads/Chairpersons of various Boards to implement the changes
Video Lectures and Tutorials to the Students	To enable flexible and replaced access to learning resources, the institution's staff members have to create a diverse set of video lectures, promoting anywhere anytime learning
Constitution of Board of Studies	Board of Studies is constituted with representatives from reputed industries/laboratories and organizations
Constitution of NAAC committee	A NAAC Committee has been formed to gather all essentials documents, process the data and update mandatory documentation according to NAAC regulations.
PLACEMENT	
To keep students informed about the latest trends and job prospects	Efforts are being made to keep students informed about current trends and career prospects
To offer periodic training in the areas of communication skills, aptitude and logical reasoning	Experts are invited to enrich student's employability by offering regular training in communication skills, aptitude and reasoning
To motivate at least 5% of students become Entrepreneurs after their graduation.	The institutions efforts have resulted in some students pursuing entrepreneurship after graduation
To motivate the students to pursue higher studies rather than getting married.	Placement of students are fine-tuned to meet the aspirations of the students and expectations of employers. The target is to ensure that 100% students take up placements/venture start-ups or pursue higher education

EXTENSION ACTIVITIES

To conceptualize outreach initiatives through the NSS, YRC, NCC, RRC, EXNORA, ROTARACT, WOMEN CELL, etc.

One-week NSS camp initiated in the adopted villages.

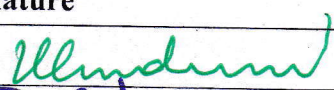
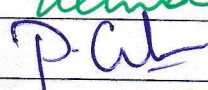
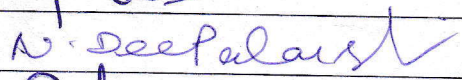
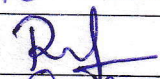
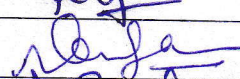
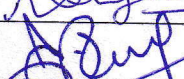
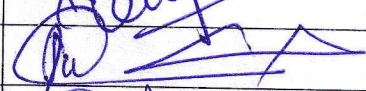
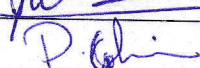
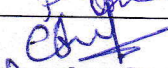
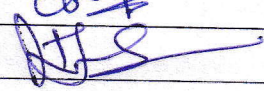
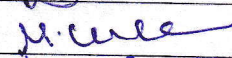
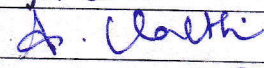
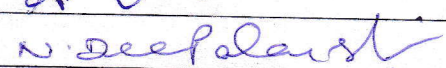
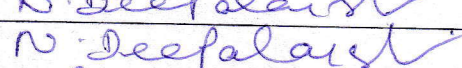
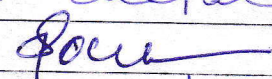
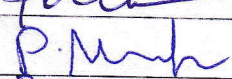

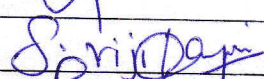
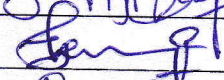
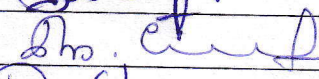
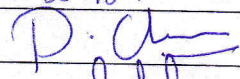
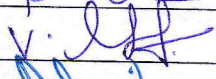
Effective functioning of NCC unit.

Programmes with the motivation to improve the skills of students and instill a sense of social values and responsibility were organized by all clubs.



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PERAMBALUR - 621 212.

S.No	Department	Signature
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9	Biochemistry	
10	Biotechnology	
11	Business Administration	
12	Chemistry	
13	Commerce	
14	Commerce CA	
15	Computer Application	
16	Computer Science	
17	English	
18	Mathematics	
19	Physics	
20	Tamil	
21	Microbiology	
22	Library	
23	Physical Director	